

## **Family Pastor Position Description**

Crossroads Church of God

3940 Pinckney Rd Howell, MI 48843 | 517-546-0722

**General Supervisor:** Senior Pastor

**General Time Requirements:** 15-20 Hours per week

**Position Purpose:** To direct and lead programming for children from infants through 5th grade. The Family Pastor shall seek to foster Christian community through building relationships with children/youth that strengthens their growth and faith in Jesus Christ. He/She will create an atmosphere of love and trust and to provide the children/youth with a solid biblical foundation from which to build their lives.

To direct programming and be the spiritual leader for Middle School and High School age youth. The Family Pastor shall seek to foster Christian community through building relationships with young people that strengthen their growth and faith in Jesus Christ.

### **Expectations & Responsibilities:**

- Be a fully committed follower of Jesus Christ and mature in faith.
- Be a part of the regular attending community of Crossroads Church of God as described in our Voting Policy and Believer's Covenant.
- Adhere to essential Christian doctrinal teachings in congruence with Church of God (Anderson, IN).
- Will create and/or purchase a standard curriculum to be used by all staff. This curriculum will be age appropriate. Curriculum for nursery is not required. All teaching materials will be approved by the Senior Pastor or designee.
- Provide leadership for and function as the primary staff person relating to the Children's and Youth Ministries. Will function as the Chairperson of the respective Ministry Teams.
- Oversee the recruitment, training, of volunteers to work with nursery, preschool, elementary, middle and high school age children. The Family Pastor will supervise all staff, paid or unpaid, that serve in children's/youth ministry. It is expected that the Family Pastor will lean heavily upon the assistance of volunteer staff in administrating these ministries.
- Plan and implement appropriate activities for children/families

- Work with the Senior Pastor/Leadership Team in preparation of an annual budget.
- Coordinate fund-raising activities that support special youth activities and trips.
- Promote Christian service through age appropriate service projects.
- Attend regularly scheduled staff meetings
- Be in contact with office staff and provide a timely and accurate schedule of activities.
- Keep the congregation informed of youth events by coordinating the publicity for youth activities through the appropriate vehicles provided by the church (e.g. website, social media, etc.).
- Maintain frequent communications with children and parents/family. Meet with families, when requested, to answer questions or discuss concerns about the ministry.
- Provide a year-end report for the congregation for the annual business meeting.
- The Family Pastor will be responsible to be aware of any and all safety and security concerns within the church and will report those concerns to the Senior Pastor or Head of Security.
- The Family Pastor will be required to teach/preach/direct worship services at the request of, or in the absence of the Senior Pastor.
- Manage the disbursement of budgeted funds for Children's Youth Ministries within the guidelines of the approved budget and in adherence with the by laws and policies of the church.
- Working remotely is permitted when appropriate.
- Adhere to Crossroads governing bylaws and policies & procedures.
- Will have an annual performance review with the Senior Pastor or designee.
- Minimum education required is completion of an accredited High School, or equivalent. Advanced degrees are preferred and will be considered as to their relevance and applicability to the position
- Ministry Credentials, licensure or ordination, or the desire and ability to earn credentials from the Church of God (Anderson, IN), are preferred.

**Compensation:** The total annual amount of compensation for this position will be determined based upon education and experience. This amount would be paid on a bi-weekly basis (26 pay periods). The position is part time employment and would likely be bi-vocational or avocational for most candidates.

This position is a combination of two positions: Youth Pastor/Leader and Children's Pastor/Leader. Consideration will be given to a candidate that may want to specialize in either Youth Ministry or Children's Ministry and this position may be divided again into two separate positions depending on the qualifications of the candidates. Hours and salary would be adjusted accordingly.

Interested candidates should submit a resume and letter of interest to:

Pastor Rob Tramel  
Lead Pastor  
Crossroads Church of God  
517-546-0722

Email: "[crchog@gmail.com](mailto:crchog@gmail.com)" and "[pastorrobtramel@gmail.com](mailto:pastorrobtramel@gmail.com)"